

BASILDON & PHOENIX SWIMMING CLUB
AGM
MINUTES OF THE MEETING HELD ON TUESDAY 17th JULY 2012
FROM 7.45PM
AT PITSEA LEISURE CENTRE

Present

Sarah Munro, Richard Frost, Donna Asher, Rachel Gray, Dawn Nicholls, Lisa Jerome, Sharon Griffiths, Catherine O'Doherty, Simon Barbero, Jim Wennell, Nicki Lee, Leigh Jones, Dave Warriner, Andy Mullender, Simon Houlton, Ron Munro, Amanda Clarke, Clair West, Jim Rourke, Alan Twine.

1. Apologies for Absence

Coaching team
Andy Moore

2. Minutes from the last AGM

Although these were not available at the beginning of the meeting, the minutes of the last meeting on 14th July 2011 were later handed round the room for inspection. They were agreed as an accurate record of the meeting.

3. Annual Reports

(a) Chairman

Dave Warriner opened the meeting, welcoming and thanking all for attending.

Dave briefly went through the events of the Club last year, including:

- Membership numbers have increased significantly, particularly from other clubs such as Thurrock and Canvey Island.
- There have been significant problems with BSV accommodating the Japanese Olympic Team's swimming sessions, particularly as notice to the Club was given at a very late stage. It has taken a lot of re-organisation to overcome these problems, so many thanks to Claire and the other coaching staff.
- The ASA funding which has not been forthcoming so far has been a very disappointing factor, making it a very challenging year for all concerned.

However, despite all the problems faced, the challenges that have been put upon us have been met. The Club have great volunteers and with Lindsay Motin joining (as Gala Secretary) and organising further galas and also Sharon Griffiths heading up Swim 21, we have a powerful team and the organisation is looking good.

(b) Treasurer

Andy Moore was unable to attend the meeting due to last minute work commitments and there was no report available – see 8. – AOB.

(c) Head Coach Reports

Acting Head Coach - Swimming

Claire Moore was unable to attend the meeting due to coaching commitments, but her report was read out.

Head of Academy Division

Sue Humphries was unable to attend the meeting due to coaching commitments, but her report was read out.

Head Coach – Waterpolo

Mike Chadwick was unable to attend the meeting due to coaching commitments but his report was read out.

4. Update on Head Coach vacancy

Dave reported that the vacancy was advertised some time ago when it looked likely that the ASA funding was available (for a full time coach), however these funds were not forthcoming and a decision was made following a Parent Meeting to ‘go it alone’. The position was to be part-time rather than a full time position. There were two candidates selected to come for interview/assessment and presentation for the Exec, Committee and randomly selected parents from each squad, however only one candidate attended, with the other pulling out at the last moment.

Discussions have re-opened with the ASA and it now seems likely that ASA funding will be available. There are now two top quality coaches interested in the position. The Exec are hoping to have the new coach in place for the start of the new season. They are also looking at ways to increase the hours available to the new coach, in the event of the ASA funding not materialising. Two separate meetings are due to be held on Thursday 19th July involving the ASA, SLM, Basildon Council and the club, to see if the funding matter can be resolved.

The question was raised as to whether the second candidate would also need to go through the interview/assessment/presentation process, to which the answer was ‘yes’.

5. Squad based fees

It has been decided by the Committee to move to squad based fees for several squads. A document was circulated covering the changes (attached). Fees did not go up last year, and it is felt that our new fees still reflect good value. It was confirmed that land training fees will not be increased this year.

6. **Election of officers &**
7. **Election of remaining committee members 2012-13**

It was confirmed that the following members were to remain on the Executive Committee:

Dave Warriner (Chairman)
Richard Frost (Joint Vice Chairman)
Alan Twine (Joint Vice Chairman)
Donna Asher

and that Dawn Nicholls was to join the Executive Committee.

Andy Moore (Treasurer), Sarah Munro and Ann Robinson (Secretary) have stood down from the Executive Committee.

The Committee members that remain are as follows:

Carla Marshall
Helen Bryan
Jim Rourke
Sarah Munro
Sharon Griffiths
Nikki Thompson

with new members as follows:

Lisa Jerome
Simon Houlton
Simon Barbero

Steve Turp, Catherine O'Doherty and Michelle Richardson have stepped down from the Committee.

There remains two vacancies in total on the Exec & Committee and two very important Executive Committee positions that need to be filled, ie. Treasurer and Secretary. **These are key roles, with the club being unable to function if these are not filled. If anyone can take either position or knows anyone that can, can they please inform a Committee member as soon as possible.** It was agreed that the role of Secretary could be split up to make it a less onerous task, ie. to have a minuting secretary, correspondence secretary, etc.

8. **AOB**

It was confirmed that the new fee structure would be implemented from 1st September 2012 but that notice would go out of this as soon as possible.

Shutdown for Summer 2013. This will be discussed at the first meeting of the new committee and advance warning will be given to parents.

Although Andy Moore was not present, the accounts have been prepared, but have not been audited. A profit of approximately £500 was made last year, however increasing pool costs are an issue, ie. £44,000 last year; £66,000 this current year and we will be paying £78,000 next year. However, if the ASA funding is granted, this may help to alleviate general costs.

Lyndsey Motin, who has recently taken on the role as Gala Secretary, is looking to run more galas for the club. Incidentally there is a gala closing on 31st August at Redbridge.

Thanks were given to Simon Barbero who has stepped down from Gala Secretary and a presentation was given. Simon thanked Dawn as he said this had been very much a joint effort between the two of them.

The meeting closed at 8.45pm